

AGENDA

Title of event: Kick-off meeting concerning project:

WetMainAreas – Improving the conservation effectiveness of wetlands

Transnational Cooperation Programme Interreg

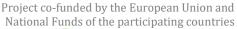
Balkan - Mediterranean 2014-2020

Date: 30 – 31st of October, 2017

Venue: Diplomat Fashion Hotel, Bajram Curri Blv., Ndertesa 35 (Building 35), Hyrja 2, Tirana, Albania

DAY 1: 30th OF OCTOBER, 2017

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Time	Topic	Presenter	
9.30-10.00	Arrival of participants. Registration and Welcome Coffee		
10.00-10.05	Welcome & opening speech	Mr. Petar Petrov, Project Manager, representative of the LP, UF, Bulgaria	
10.05-11.00	Project overview – scope, duration, objectives, schedule, outputs and results. Most important milestones. To be followed by Q&A	Mr. Petar Petrov	
11.00-11.15	Coffee break		
11.15-13.00	WP 3: BalkanMed wetland identification & connectivity – Timeline, partners contribution. Expected results and outputs by each partner. Milestones. Discussion on WP 3	•	
13.00-14.15	Lunch		
14.15-16.00	WP 4: Joint pilot BalkanMed wetland assessments – Timeline, partners	Mr. Petar Petrov	



















	contribution. Expected results and outputs by
	each partner. Milestones.
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	Discussion on WP 4
16.00-16.15	Coffee break
16.15-18.00	WP 5: Support in policy and action plan - Ms Oriana Hanxhari,
	Timeline, partners contribution. Expected representative of PP5,
	results and outputs by each partner. NEA, Albania
	Milestones.
	Discussion on WP 5
18.00	End of the meeting.

DAY 2: 31st OF OCTOBER, 2017

Time	Topic	Presenter	
9.00-9.30	Arrival of participants. Registration and Welcome Coffee		
9.30-10.15	Establishment of Steering Committee.		
	Acceptance of rules.		
10.15-12.00	WP 1: Project Management -	Mr. Petar Petrov	
	Partnership Agreement.		
	Timeline, partners contribution, expected		
	results and outputs by each partner.		
	Milestones.		
	Financial reporting and Audit procedures.		
	Quality and Risk Management. Discussion on WP 1.		
12.00-13.00	Lunch		
13.00-14.45	WP 2: Project Communication &	Ms Ilinka Treziyska,	
13.00-14.45	Dissemination –	representative of PP3,	
	Communication Strategy and Plan.	SWU, Bulgaria	
	Discussion and approvement of the	on of Bangania	
	Communication Strategy and Plan.		
	Timeline, partners contribution, expected		
	results and outputs by each partner.		
	Milestones.		
	Sustainability.		
	Discussion on WP 2.		
14.45-15.00	Coffee break		
15.00-16.00	Steering Committee discussion on WPs,		
	summarization of the timetable and the		
	most urgent work		
16.00-16.15	Closing remarks. End of the meeting.	Mr. Petar Petrov	

















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